



CONSTITUTION COMMITTEE – 21ST JANUARY 2025

REPORT OF THE CHIEF EXECUTIVE

CO-OPTED MEMBER PROTOCOLS

Purpose of the Report

1. The purpose of this report is to present two protocols for approval. The protocols set out the position in relation to co-opted members of overview and scrutiny committees, attached as Appendix A, and to co-opted Independent Members of the Corporate Governance Committee, attached as Appendix B.

Background

2. The protocols define who can be a co-opted member and what their role on their respective committees should be. The protocols also confirm the arrangements for the appointment of co-opted members and set out the induction training and ongoing support that is available to them. The protocols also remind co-opted members of the obligations under the Code of Conduct for Members and Co-opted Members.
3. Although the information contained in the protocols is similar, it was decided that it would be better to have two separate protocols. This is because the legislative position for co-opted members of overview and scrutiny committees is very different to that of the co-opted Independent Members on the Corporate Governance Committee. The roles they have on their respective committees are also very different.
4. The protocols include a role description and person specification, which will be used to support recruitment to the positions and will ensure that eligibility criteria are met.

Recommendations

5. The Constitution Committee is recommended to approve the protocols for co-opted members of overview and scrutiny committees and for co-opted independent members of the Corporate Governance Committee.

- (a) That a politically balanced task and finish group be established to undertake a full review of the Constitution.

Equal Opportunities and Human Rights Implications

There are no equalities and human rights implications arising from this report.

Background Papers

None.

Circulation under Local Issues Alert Procedure

None.

Officers to Contact

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Appendices

Appendix A – Protocol for Co-opted Members of Overview and Scrutiny Committees

Appendix B - Protocol for Co-opted Independent Members of the Corporate Governance Committee